

Dear Parents/Students,

May the Lord give you peace!

Important Guidelines for Mid-term Examination: 2021

1. The **Mid-term examination** will be conducted in an online mode for **classes LKG to IX from 29th September to 12th October 2021** as given in the datesheet.
2. The **Mid-term Examination** will be conducted for classes LKG to IX for a **maximum of 50 (40 marks for Class IX only) marks only**.
2. The **question papers will be uploaded** from the **Principal's desk** between **08.30 am to 09.15 am** on the scheduled examination dates.
3. The Students can **access the uploaded question paper** in PDF format from **09.00 am onwards**.
4. The **first 15 minutes** namely: **09.45 am to 10.00 am**, will be allotted for **reading the question paper** carefully and getting oneself prepared for writing the exam.
5. The **Mid-term examination** will commence at **10.00 am** and end at **11.30 am**.
6. The **Submission of answer sheets** will be done **via WhatsApp** to the **said subject teacher** by the students between **11.30 am to 12.00 pm**. Please ensure that the **pictures of the answer sheets are clear and not blurred**. You are permitted to send a photo or a snapshot or a PDF format of the answer scripts in proper sequence as per page numbers.
7. The **entire Mid-term examination** (comprising of all the subjects except Mathematics) shall be **written in a single copy** by the student and it shall be **collected at the time of reopening** by the concerned **class teachers** as an evidence of the Mid-term examination conducted. Mathematics answer sheets could be pinned to the said copy.
8. The **Students** are requested to **write the answers in a neat & legible manner** by **penning the correct Section and Question Numbers** as given in the **question papers**.
9. The **Subject teachers** will be **available on the examination days** from **9.00 am till 12.00 pm** for **any queries related to the exams**. Do feel free to contact them in case of any doubts related to the examination.
10. **STUDENTS OF CLASS IX** ought to follow the method given below to write the answer for MCQs. Failing to follow the method specified & suggested will automatically result in non-correction of your answer sheets.

QUESTION NUMBER	ANSWER
01.	A or a or i or I (as the option sequence followed in the question paper)
ONE LINE GAP BETWEEN EVERY ANSWER IS MANDATORY	
02.	B or b or ii or II (as the option sequence followed in the question paper)
Note: overwriting or striking is strictly forbidden. If it is done so, the answer will not be corrected.	

You are expected to be **utmost sincere and truthful** while writing the examination, as there will be **no one to supervise you except God**. Parents are requested to provide a conducive **ambient** for their children so that they **conduct themselves responsibly all through the days of examination**. Remember, by engaging in malpractices, you will be cheating yourself and your parents and above all God Himself. Your conduct comes under severe scrutiny under these circumstances and hence be **TRUTHFUL**.

Note: If the answer sheets ought to be submitted after the scheduled time for valid reasons like network related issues, power failure etc., an additional grace time of 30 minutes shall be given between 12.00 pm to 12.30 pm. Parents and students are requested to **communicate the same** to the subject teachers in a **polite manner**.

God bless you!

Principal, SAS

27.09.20

FORMAT TO BE FOLLOWED WHILE WRITING THE EXAMS IN A SINGLE COPY

(To be written on the first page of the examination copy)

NAME:

CLASS: SECTION:

DATE	PARTICULARS (of the Examination Appeared)	MARKS OBTAINED (To be filled only by the class teacher later)
29.09.21	ENGLISH COURSE BOOK	
30.09.21	EVS	
01.10.21	HINDI	
05.10.21	ASSAMESE	
06.10.21	MATHEMATICS	

FORMAT FOR WRITING THE EXAMS**(To be written from the third page of the copy)**

NAME:

CLASS: SECTION:

29.09.21	MID-TERM EXAMINATION 2021
WEDNESDAY	SUBJECT: